

REGULAR MEETING JUNE 26, 2001

THIS IS TO CERTIFY THAT:

The San Bruno City Council met in Regular Session at the Senior Center, 1555 Crystal Springs Road, Tuesday, June 26, 2001, 7:06 pm. Present were Mayor Franzella, presiding; Councilmembers Ibarra, O'Connell, Pallas, Ruane; City Clerk Rasmussen, recording; City Manager Hedley, Interim City Attorney Kenyon.
ABSENT: None

Pledge of Allegiance was led by Finance Director Jim O'Leary.

REVIEW OF AGENDA

IT WAS AGREED to consider **Senior Center Addition** following Community Promotions.

APPROVAL OF MINUTES: Regular meeting June 12, 2001

CONSENT CALENDAR.

- a. Approved: Payroll of June 18, 2001
- b. Approved: Accounts Payable of June 18, 2001
- c. Filed: City Treasurer's May 31 Bank Reconciliation/Investment Report
- d. Removed (Mayor): Letter from Superintendent Mohr/San Mateo Union High School District acknowledging City concerns re preliminary consideration of teacher housing on Crestmoor property
- e. Accepted (recommended by Finance Director): FY 1999-00 Comprehensive Annual Financial Report, Redevelopment Agency Component Unit Financial Statements, Single Audit Report, and Audit of Measure A Funds (*available for review in Finance Department*)
- f. Adopted (recommended by City Clerk): **Resolution 2001-50** Declaring Election Results of June 5, 2001 Special Municipal Election
- g. Waived second reading/adopted: **Ordinance 1646** re Real Estate Transfer **Disclosure of Airport Noise**; requires disclosure of noise from aircraft overflights and distance of San Bruno properties from San Francisco Airport

END OF CONSENT CALENDAR

M/S Ruane, O'Connell to approve Consent Calendar excluding Item d; passed unanimously.

Item d: Mayor Franzella read letter in its entirety, indicating it addresses Council concerns. M/S Franzella, Pallas to file Item; passed unanimously.

PUBLIC HEARINGS: NOTICES HAVE BEEN PUBLISHED, POSTED, MAILED

Urban Water Management Plan: Public Works Director Munns recommended (*oral*) open and continue hearing to July 10 at which time Consultant will be available and item can be considered together with **City Water Master Plan**.

Note: Final Report dated April 2001 prepared by Brown and Caldwell available for review in Library and City Clerk's Office

Public hearing was opened. No persons from audience wished to speak.

M/S Ibarra, Ruane to continue hearing to July 10; passed unanimously.

Mayor Franzella announced hearing Tuesday, July 10, 7:00 pm, Senior Center:

Water/Waste- water Rates

COMMUNITY PROMOTION ALLOCATIONS

Don Eaton/Peninsula Policy Partnership presented progress report and requested \$2500 balance of FY 00-01 allocation; pursuant to Council Minute Order, six-months report was required prior to release. He also requested \$5000 for FY 01-02.
M/S Ibarra, Ruane to concur with request; passed by majority vote (O'Connell, no).

City Clerk Rasmussen presented **FY 01-02** requests from 21 organizations, indicating five requests for increased allocations and five new requests.

Note: Proposals providing brief overview of operations and number of San Bruno residents served in prior year were distributed to Council on June 8 and were available for public review in Library and City Clerk's Office. Also, each group was requested to send representative in event there are questions from Council or audience.

Currently Funded Agencies

–M/S Ruane, Ibarra to approve allocations for following eight (8) agencies requesting **same** amount as prior year: Jobs for Youth \$3000, San Bruno Lions Club (Posy Parade) \$3000, California Dream Alliance (First Time Homebuyers) \$5000, Shelter Network \$6000, Youth & Family Assistance (YFA) \$1000, San Bruno Narita Sister City Committee \$2500, Retired & Senior Volunteer Program of SMC (RSVP) \$2000, and Second Harvest Food Bank \$1000; passed unanimously.

–M/S Ruane, Pallas/O’Connell to approve **Capuchino Community Theatre** \$3000 (*increased from \$2000*); passed unanimously.

–M/S Ruane, O’Connell/Ibarra to approve **Chamber of Commerce** \$13,000 portion of \$25,000 request (*increased from \$13,000*); further, Council will consider \$12,000 balance when Chamber presents six-months report. Motion passed unanimously.

–M/S Ruane, Ibarra to approve **No Peninsula Neighborhood Services Center** \$6000 (*increased from \$5000*); passed unanimously.

–M/S Ruane, Ibarra to approve **Human Investment Project** \$5000 (*increased from \$3000*); passed unanimously.

–M/S Pallas, Ibarra to approve **Christian Action Life Life (CALL)** \$3000 (*increased from \$2500*); passed unanimously.

–M/S Ibarra, O’Connell to invite representative from **Center for Domestic Violence Prevention** July 10 to present \$5000 request (*increased from \$2000*); passed unanimously.

New Agency Requests

–M/S Ruane, Pallas to approve **Coats for Kids** \$500; passed unanimously.

–**IT WAS AGREED** to defer request from **Collaborating Agencies Responding to Disasters (CARD)** \$6000 pending Staff review of interaction with City emergency preparedness program.

–M/S Ruane, Ibarra to approve **Legal Aid Society of SMC** \$3125; passed unanimously.

–M/S Ruane, Ibarra to approve **St Vincent de Paul Society** \$3000 (*rental assistance increased when formerly funded Catholic Charities discontinued program*); passed unanimously.

–M/S Pallas, Ruane to approve **Sustainable SMC** \$1500; passed unanimously.

SENIOR CENTER ADDITION

Ad Hoc Committee (O’Connell/Ruane) recommended (*oral*) review and consider **Resolution 2001-51** Supporting Efforts of San Bruno **Senior Endowment Fund** to Solicit Monetary Support to Add Floor Space to Senior Center.

Introduced by Vice Mayor Ruane and unanimously adopted by roll call vote.

UNFINISHED BUSINESS

a. **City Clerk/Treasurer Salary: Ad Hoc Committee** (O’Connell/Ruane) recommended (*oral*)

(1) Direct City Manager to submit salary increases July 10 based upon benchmark cities used by Management Association (*Redwood City, San Mateo, Foster City, Burlingame, Millbrae, So San Francisco*) and included in City Clerk’s 1997 salary request; and

(2) Consider on July 10 position/salary of City Clerk to be elected November 2001 (*current City Clerk is not seeking reelection*).

City Clerk Rasmussen/City Treasurer Hornung recommended **Resolution** Setting Salary pursuant to Resolutions 1995-48/49; approves 13.75% average of percentage increases granted to members of San Bruno Management Association effective March 12, 2001.

M/S Ruane, O’Connell to concur in Committee recommendation; further, percentage increase granted to City Clerk will be granted to City Treasurer. Motion passed unanimously.

b. **Fire Department Staffing: City Manager Hedley** recommended (*oral*) authorization to proceed with hiring additional Firefighter as provided in approved Budget for purpose of activating new aerial truck.

M/S Ruane, Pallas to concur in recommendation; passed unanimously.

CALL FOR BIDS, PRESENTATION OF BIDS, AWARD OF CONTRACTS

Public Works Director Munns recommended award purchase order to **United Rentals** for \$26,352 for **portable electronic message board** (trailer-mounted, solar powered); included in Budget.

M/S Ibarra, Ruane/O’Connell to concur in recommendation; passed unanimously.

COMMUNICATIONS

Vivian Tso, 2330 Toyon Way, appealed denial of **tree removal** request, indicating removal is needed to construct walkway to new house entrance.

Public Works Director Munns recommended following alternatives:

- a. Deny appeal; or
 - b. Uphold appeal and make owner responsible for all costs of tree removal/replacement in accordance with City policy, or provide alternative policy direction.
- MS Ibarra, O'Connell to concur in above recommendation to uphold appeal and make owner financially responsible; passed unanimously (Pallas, abstain). (*Councilmember Pallas' motion to uphold appeal without financial condition failed for lack of second.*)

STAFF REPORTS

a. **City Manager Hedley/Staff** recommended **Resolution** Approving and Authorizing Execution of **Intertie and Water Service Agreement with North Coast County Water District**; about \$18,350 annual increase to City related to supplying water to Crystal Springs Apartments.

Resolution 2001-52 was introduced by Councilmember O'Connell and adopted by majority roll call vote (Pallas, no).

b. **City Manager Hedley** recommended authorize Mayor to execute League of California Cities ballot establishing **Grassroots Network** and approve modified dues schedule; increases FY 01-02 dues \$4031 plus one-time \$1938 add-on to FY 00-01 dues.

M/S Ruane, Ibarra to concur in recommendation; passed unanimously.

c. **Chief of Police Violett** recommended (1) authorize Joint Operating Agreement with cities of San Mateo, Burlingame, Millbrae, Pacifica and Daly City for **shared computer services** in support of law enforcement activities; and (2) authorize associated expenditures; future hardware/software maintenance estimated at \$3800 annually.

M/S Ruane, Ibarra to concur in recommendation; passed unanimously.

REPORT OF CITY ATTORNEY - RESOLUTIONS & ORDINANCES : None

PUBLIC COMMENT ON ITEMS NOT ON AGENDA

Marina Kaiser, 5th Avenue, thanked persons who worked for passage of **Library/Community Center** measure, particularly Library Services Director Jackson and Councilmember O'Connell, stated it was a good beginning, and urged Council to search for answer. *Councilmember O'Connell extended special thanks to Marina and Mike Kaiser.*

REPORT OF COMMISSIONS, BOARDS & COMMITTEES - Oral Updates

--**Beautification Task Force** (O'Connell): Next meeting September 6; web site for Beautification Awards applications

--**San Francisco Outreach** (Mayor): Commendable June 14 event sponsored by San Francisco re Airport operation delays and runway expansion

NEW BUSINESS

Mayor Franzella recommended (*oral*) creating ad hoc committee to review and consider future of **Library/Community Center**. **IT WAS AGREED** Mayor Franzella and Councilmember O'Connell will serve.

CLOSED SESSION : None

ADJOURNMENT

There being no further business to transact, meeting was adjourned at 8:58 pm.

Foregoing minutes approved by
San Bruno City Council at regular
meeting held July 10, 2001

Respectfully submitted,

Terri Rasmussen, City Clerk

Larry Franzella, Mayor